

**INTERNAL QUALITY ASSURANCE CELL**  
**MAR ATHANASIOUS COLLEGE (AUTONOMOUS) KOTHAMANGALAM**

**MAC/IQAC/2023-24/04**

**Minutes of the meeting of IQAC held on 14-03-2024 at 2.00 pm**

**Venue: IQAC room**

**Agenda:**

Uploading DVV clarification

Allowing teaching staff to use college bus

Plan science exhibition

Any other points with the permission of the chair

**The following points were discussed in the meeting:**







1. The previous IQAC meeting was conducted on 7-12-2023. The minutes of the meeting were read and approved by the IQAC members.
2. The criterion coordinators were asked to update the clarifications required for DVV.
3. The members decided to request the management to allow teachers of MAC to use college transport.
4. The team suggested organizing an exhibition to popularize science among school students as part of the Saphathi celebrations.

**Action Taken:**

- The 2022-2023 AQAR was submitted on April 1, 2023.
- Several seminars and workshops on NEP were conducted by different departments during the period August 2023 to January 2024.
- The IIQA was submitted on 8 February, 2023.
- Interactive panels were installed in PG classrooms, and a session on the usage of the panel was conducted on 13 February 2023.
- An Excel sheet was shared with the Head of Departments seeking student details for creating student Academic Bank of Credit account.

- As part of the Sapthathi celebrations, the college organized a three-day (29 Dec – 31 Dec) intercollegiate music and dance competition and a magic show.
- Dr. Feba Kurian uploaded the required details on the All India Survey for Higher Education portal.

**Members Present:**

1. Dr. Manju Kurian (Principal) 
2. Dr. Binu Varghese (IQAC Coordinator) 
3. Dr. Aby P Varghese (IQAC Joint-Coordinator) 
4. Dr. Diana Ann Issac (NAAC Coordinator)
5. Dr. Jini Thomas
6. Dr. Saritha K Nair
7. Dr. Seená John 
8. Dr. Binitha R. N 
9. Dr. Siju Thomas 
10. Dr. Shalini Binu

  
IQAC Coordinator

  
Principal